

<b>CCC BUDGET COMMITTEE</b> <b>Minutes of the Meeting</b>
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**Committee Members**

Mariles Magalong, Chair	Tammeil Gilkerson*	Erika Green*
Terrill Mead	Wayne Organ	Seti Sidharta
Student rep*	Kelly Ramos - Guest	

\*-absent

**BUDGET COMMITTEE MEETING**  
**Wednesday, February 18, 2015 @ 2:00 p.m.**  
**AA-216 Conference Room**

1. Seti motioned to approve the agenda, Terrill seconded the motion and was unanimously approved by the committee.
2. The minutes from last month's meeting were reviewed and Seti motioned to approve, Terrill seconded the motion and was unanimously approved by the committee.
3. Mayra was at a conference so Kelly Ramos reported on her behalf for the Student Success committee. She said that the committee is still working on the rubric so they have nothing to report at this time.
4. The following schedule was set to enable the committee to read and rank the budget augmentation requests, jointly meet with the Planning Committee, and be able to present the recommendations for funding to College Council in April:
  - February 25 to March 9, 2015 – Individual review/rating of the applications for budget augmentation.
  - March 10, 2015, from 2:00-4:00 pm, at room AA-216 – Special Budget Committee meeting for deliberations and ranking of the applications.
  - March 13, 2015, from 2:00-4:00 pm, at room AA-216 – Joint meeting with the Planning Committee.
  - March 18, 2015, from 2:00-3:00 pm, at room AA-216 – Regular Budget Committee meeting.
5. Seti reported that the Grants Committee met on Thursday, February 5<sup>th</sup> and discussed the following:
  - Procedure for the Grant Application were reviewed and the committee discussed its practicality for folks who have a short turn-around time.

- Proposal synopsis should include a section on how the project meets College's mission and vision.
  - Need further clarification on last paragraph containing report to the Budget Committee and College Council because it is interpreted that grant proposals need approval from the Budget Committee and College Council.
  - Committee decided to include examples of grant proposal synopsis and budget.
6. The accreditation recommendation related to the college's fiscal sustainability will be addressed with the help of Jonah Nicholas.
  7. The assessment of the resource allocation process was briefly discussed, and tabled for the next meeting.

Meeting adjourned at 3:25 p.m.

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